



CHRISTIAN SCHOOLS SPORTS ASSOCIATION

CSSA Annual General Meeting 2023

Monday 20 March 2023

Richard Johnson AS

Attendance:

Linda Heslehurst: CSSA Executive Officer	Melinda Bunt: Nepean CS	Trish Millard: Richard Johnson AS
Amanda Butterworth: CSSA Assist EO	Merrilee Stone: Northcross	Scott Kennedy: Shire CS
Elijah Mthemba : ACC - Marsden Park	Kristy Jones: Northcross CS	Melinda Tsoupis: Shire CS
Tiarne Tranter: ACC - Marsden Park	Lisa Mallard: Nth Beaches CS	Maria Keehan: The Lakes CC
Mark Wynn: Cedars CC	Lisa Philips: Nth Beaches CS	Christie Barter: Toongabbie CC
Matthew Kent: Coffs Harbour CCS	Joshua Barber: Oran Park AC	Katherine Patten: Toongabbie CC
Patty Clemens: Covenant CS	Chris Cranston: Oran Park AC	Clement Tang: Tyndale CS
Simon Enese: Ebenezer CC	Vanessa Clyne: Oxford Falls Grammar	Elizabeth Keating: Tyndale CS
Matthew Tolhurst: Inaburra	Justin Cox: Pacific Hills CS	Ignatius Ah-You: Wahroonga AS
Robyn Carroll: Inaburra	Anna Crawford: Pacific Hills CS	Jimmy du Plooy: William Carey CS
Jacqueline Maua: Macarthur AC	Caitlin Williams: Penrith CS	Rachel James: William Carey CS
Kang Luong: Macarthur AC	Ben Nguyen: Regents Park CS	Andrew Stewart: Wycliffe CS
Lyndon Kleeman: Mount Annan CC	David Hyde: Richard Johnson AS	David Thomas: Wyong CCS
Emily Velu: Mountain View AC	Gavin Mitchell: Richard Johnson AS	Dean Knibbs: Wyong CCS
Anthony Moon: Nepean CS		

Apologies:

Shawn Parsonage: ACC - Marsden Park	Karlene Grinham: Hinterland CS	Peter Henderson: Namoi Valley CS
Ben Robins: Belmont CC	Madeline Christian: Illawarra CS	Nikki Bignell: Nowra CS
Kieren Turner: Brewarrina CS	Sarah Allen: Kuyper CS	Phillip Parker: Nowra CS
Cassie Gold: Calderwood CS	Jason Baldwin: Kuyper CS	Meredith Harvey: Oxford Falls Grammar
Tanya Hammond: Covenant CS	Michael Newton: Leppington AC	Samuel Hendriks: Oxford Falls Grammar
Evelyn Clark: Dubbo CS	Brinlei Baxter: Maitland CS	Paul McConnell: Pacific Hills CS
Christopher Harris: Green Point CC	Toby Coates: Maitland CS	Jared Lawson: Regents Park CS
Stuart McSwan: Green Point CC	Nader Awad: Mount Annan CC	Melinda Tsoupis: Shire CS
Sihaem Saade: Greenacre Baptist CCS	Nathaniel Ropati: Mountain View AC	Rob Archer: St George CS
Mick Baldwin: Heritage CS	Gareth Logan: Nambucca Valley CCS	

Item	Response and Actions
1. Devotions – RIAS DP Scott Roby	<ul style="list-style-type: none">→ Sport is good for the soul→ But sport can break your soul→ 1 Corinthians 9:24-25:→ Perhaps you're feeling exhausted – Galatians 5:7→ But God is renewing us – Hebrews 12:1-3→ And he will call us home – Acts 20:24
2. Accept Minutes AGM 2022 Tabled – Justin Cox	<ul style="list-style-type: none">→ Moved: Maria Keehan – The Lakes→ Seconded: Mark Wynn – CedarsAccepted: Unanimously
3. President's Report – see attachment Tabled - Justin Cox	<ul style="list-style-type: none">→ Moved: Matthew Kent – Coffs Harbour CS→ Seconded: Lisa Mallard – Northern Beaches CSAccepted: Unanimously

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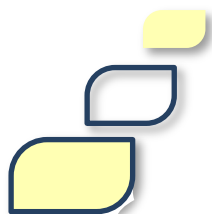
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4. Treasurer's Report – summary attached Tabled – Linda Heslehurst	→ Moved: David Hyde – Richard Johnson → Seconded: Mark Wynn – Cedars Accepted: Unanimously → Association remains in a strong position → Full report available on request
5. Executive Officer Report – see attachment Tabled – Linda Heslehurst	→ Moved: Lisa Phillips – Northern Beaches → Seconded: Andrew Stewart – Wycliffe Accepted: Unanimously
6. Positions Vacant on COM	→ Secondary Liaison Officer – Matthew Kent – Coffs Harbour CCS Nominated: Justin Cox – Pacific Hills CS Seconded: Lisa Mallard – Northern Beaches Accepted: Unanimously
7. CIS Discussion	→ Change in structure of CIS a few years ago means that CSSA no longer have a voice in the AGMS and GMs. → CSSA members need to be active members to speak up for the needs of the schools. → Principals are the CIS representatives and so all information is sent to them. → Contact your principals and ask to be their delegate for the year. Complete the Principal Rep form. A yearly process. → Linda stepping back from CIS meetings as it has taken a toll. Amanda to still attend but cannot speak. → CIS AGM: 31st May – ATTENDANCE IS STRONGLY ENCOURAGED BY ALL SCHOOLS.
8. Zone Structure Discussion	→ 8 zone structure will remain. 3 zones presented format and structure of their zone. → South Coast Zone - Mark Wynn – Cedars CC Employed by zone one day a week by the schools in the zone in an admin role to coordinate events. → Hunter – David Thomas and Dean Knibbs – Wyong CCS Gala Days are divided between schools to be run. Discussions regarding whether there should be an admin assistant are being had.

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	<ul style="list-style-type: none">→ West Met Zone - Tiarne Tranter:ACC- Marsden Park Put forward a proposal for a zone facilitator to allow for more consistency in communication and organisation. Positive experience using a website to publish results etc. managed by Sportz – also Used by futsal NSW.→ When changing structure of a zone and becoming an entity. Need to be mindful of legalities and management of money.→ Google Drive Share folder will not be hosted by CSSA due to security issues. Zones are to work out an alternative themselves.
9. New Business	<ul style="list-style-type: none">→ Primary State swimming – Moved to a twilight mid-week carnival for the first time this year at SOPAC. 4-8pm Feedback:<ul style="list-style-type: none">→ Positive: increased spectators. Including parents who are normally unable to attend. Executive staff able to attend. Relays first, most kids there. Travel and reduced parking costs. Parents pick up – reduced bus costs.→ For consideration: Other siblings attending – late for little kids. Reduced recovery time between events due to reduced meet time. Not enough time to warm up. Coloured seating for Zone Seating Map

Close AGM 11.30am

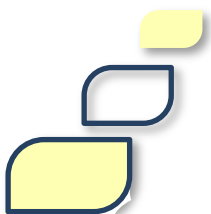
Inservice: Sports Integrity Australia– Riley McGown

***Sport Integrity in Schools** - This workshop will explore the critical role of coaches and sport staff in building and maintaining integrity in sport as well as giving practical examples of how to promote integrity in schools.*

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President's AGM Report

Wasn't it great to have a full year of sporting activities again! The year certainly flew by as we moved from event to event throughout the state. CSSA continues to provide numerous and new sporting opportunities to the students at our member schools.

We need to acknowledge and thank Linda Heslehurst and Amanda Butterworth for their tireless efforts in keeping CSSA running so smoothly. Thanks must also go to the Committee of Management (COM) for their input and wisdom which has ensured the financial stability of CSSA over uncertain times in recent years.

It has been a pleasure meeting up in person with many of you at various events this year and reminded me of the wonderful fellowship we share as believers. I have become more aware of the comradery shared by elite Athletes from different teams after their games have finished. It inspired me to share with my students that when we play sport against other schools, they aren't the enemy. Some of them may become our teammates at higher levels of representation. In fact we should be thankful for the opportunity to play sport and look to make new friendships with students from other schools, as this is how God would want us to treat others.

May God continue to bless you through the role in which you serve in your school community. May He guide you as you instruct and influence the students under your care.

Romans 15:5-6

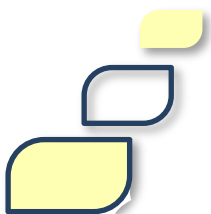
⁵ May God, who gives this patience and encouragement, help you live in complete harmony with each other, as is fitting for followers of Christ Jesus. ⁶ Then all of you can join together with one voice, giving praise and glory to God, the Father of our Lord Jesus Christ.

Justin Cox
CSSA President

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CHRISTIAN SCHOOLS SPORTS ASSOCIATION

Executive Officer's Report

2022 proved to be another challenging year for sport. After 2 years of COVID disruptions we were looking forward to diving back into things. Little did we know that Sydney would experience severe flooding over many months to the point where even an indoor event – the CSSA Secondary State Volleyball GD had to be re-scheduled as access to the venue was cut off by flood waters.

This tested everyone's patience and created a lot of extra work as many outdoor events were re-scheduled multiple times and unfortunately a number were finally cancelled. It was very disappointing for all involved especially our students who were looking forward to competing again.

On a positive note, many events still went ahead and it was encouraging to see COVID restrictions ease allowing parents and spectators to attend and support their loved ones.

The Association also saw an increase in student enrolment numbers over the past 12 months. It is encouraging to see member schools growing. Overall there was an increase of 856 students in Primary and 906 students in Secondary. This allowed the CSSA Committee of Management to freeze 2023 Membership Fees and not pass on the 6% CPI increase that would normally be expected. I'm sure all member schools are very thankful as the cost of living continues to go up.

From a staffing perspective I would like to acknowledge and thank those who assist me in running the Association. Amanda Butterworth: CSSA Assistant Executive Officer has been working for CSSA for the past 10 years overseeing CIS within CSSA. Yes she is now entitled to Long Service Leave!!! This role continues to be more challenging every year and I am very thankful for Amanda as she continues to exceed all expectations to ensure schools gain the most from their CIS Membership.

Can I encourage schools to support Amanda in her role by become actively involved by attend the CIS AGM and General Meeting which are now held as Zoom Meetings. By not attending these meetings and speaking up, you are supporting outrageous fee increases and in turn are not supporting the CIS staff who are overworked & understaffed.

CSSA also employ 4 casual staff: Gordon Bromhead, Carolyn Sparkes, Kim Fleming & Gemma West, who attend many CSSA and CIS events. Without their ongoing commitment to CSSA we would not be able to run events at a high level of professionalism with a caring and Godly attitude. I am very thankful for their continued support and encouragement.

As we look forward I encourage you to continue to give me feedback so that together we can foster Christian thought and practice in relation to sports and sporting events within and between Christian schools.

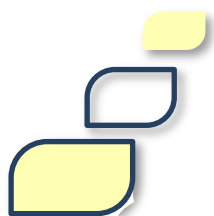
Yours in Christ

Linda Heslehurst
CSSA Executive Officer

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CHRISTIAN SCHOOLS SPORTS
ASSOCIATION INC

ABN 96 059 090 366

Annual Financial Report

For The Year Ended
31 December 2022

Client Copy
To Be Retained For Your Records



CHARTERED ACCOUNTANTS
AUSTRALIA • NEW ZEALAND

Christian Schools Sports Association Inc

ABN 96 059 090 366

**Annual Financial Report for the
Year Ended 31 December 2022**

Date:

Income Statement for the Year Ended 31 December 2022

	Note	2022	2021
Revenue from Association fees	2	236,686	140,933
Other revenue	2	336,902	329,351
Employee benefits expense	3	(201,581)	(186,618)
Depreciation and amortisation		-	-
Other expenses		(345,530)	(196,374)
Profit (Loss) before income tax		26,477	87,292
Income tax expense		N/A	N/A
Profit (Loss) after income tax		26,477	87,292

Balance Sheet as at 31 December 2022

	Note	2022	2021
Current Assets			
Cash and cash equivalents	4	639,377	597,032
Other current assets	5	229,177	152,140
Total Current Assets		868,554	749,172
Non-Current Assets		-	-
Total Non-Current Assets		-	-
Total Assets		868,554	749,172
Current Liabilities			
Trade and other payables	6	88,816	7,263
Total Current Liabilities		88,816	7,263
Non-Current Liabilities			
Provisions	6	81,575	70,223
Total Non-Current Liabilities		81,575	70,223
Total Liabilities		170,391	77,486
Net Assets		698,163	671,686
Equity			
Accumulated funds		698,163	671,686
TOTAL EQUITY		698,163	671,686

**Statement of Changes in Equity for the
Year Ended 31 December 2022**

	Retained Earnings	Other Reserves	Total
	\$	\$	\$
Balance at 31 December 2020	584,394	-	584,394
Profit attributable to the entity	87,292	-	87,292
Balance at 31 December 2021	671,696	-	671,696
Profit attributable to the entity	26,477	-	26,477
Balance at 31 December 2022	698,163	-	698,163

Note 2 Revenue

	2022	2021
Revenue from Government and Other Grants		
Association fees	236,686	140,933
	<u>236,686</u>	<u>140,933</u>
Other Revenue		
Interest received from corporations	1,679	3,869
Competitor events	194,839	164,273
Clothing sales	101,523	68,914
Other Income	38,861	51,779
Government Covid19 Subsidies	-	40,516
	<u>336,902</u>	<u>329,351</u>
Total Revenue	<u>573,588</u>	<u>470,284</u>

Note 3 Expenses

	2022	2021
(a) Expenses		
Total Depreciation and Amortisation	-	-
Total Employee Benefits Expense	201,581	186,618
Auditor Remuneration		
- audit services	2,300	2,300
- other services	-	-
Total Audit Remuneration	<u>2,300</u>	<u>2,300</u>

Note 4 Cash and cash equivalents

	2022	2021
Current		
Cash at bank	639,377	597,032
Cash on hand	-	-
	<u>639,377</u>	<u>597,032</u>

Note 5 Other assets

	2022	2021
Current		
Stock & Stock in Transit	219,460	148,131
Receivables	7,865	(3)
Deposit with Suppliers	1,852	4,012
	<u>229,177</u>	<u>152,140</u>

Note 6 Trade and other payables

	2022	2021
Current		
Trade payables	83,674	1,637
Deferred income	-	-
Other current payables	5,142	5,626
Provisions	-	-
	<u>88,816</u>	<u>7,263</u>
 Non-Current		
Trade payables	-	-
Deferred income	-	-
Provision for Annual Leave	5,414	-
Provision for Long Service Leave	76,161	70,223
	<u>81,575</u>	<u>70,223</u>

Dashboard

CSSA - Profit and Loss

Profit and Loss

Christian School Sports Association Inc
For the 12 months ended 31 December 2022

Add Summary

	Dec-22	Dec-21
Income		
Bank Interest Earned	1,679.55	3,868.50
CIS Events	38,860.92	51,779.51
CSSA Association Member's Fees	236,685.87	140,933.24
CSSA Clothing Sales	101,522.87	68,913.93
CSSA Events	194,839.10	164,272.60
Government Subsidies	0.00	40,516.07
Total Income	573,588.31	470,283.85
Less Cost of Sales		
Opening Stock	148,131.12	124,254.36
Closing Stock	(82,655.60)	(148,131.12)
Total Cost of Sales	65,475.52	(23,876.76)
Gross Profit	508,112.79	494,160.61
Less Operating Expenses		
Accounting	4,651.40	4,419.71
Accrued Annual Leave	5,414.24	(18,332.95)
Accrued Long Service Leave	5,938.62	9,324.48
Auditing Fees	2,300.00	2,300.00
Bank Service Charges	1,612.24	1,166.65
CIS Event Entry Expenses	0.00	21,437.76
CIS Event's Equipment	0.00	96.55

CIS Officials Events	10,150.00	6,650.00
CIS Travel	89.09	0.00
Clothing Purchases	0.00	63,250.04
Costsmart Freight	5,066.65	4,796.20
CSSA Equipment Expense	6,679.75	8,989.48
CSSA Catering for Events	9,447.66	1,676.05
CSSA Event Accommodation	7,609.56	2,247.53
CSSA Event Entry Expenses	2,127.27	4,500.00
CSSA Event's Equipment	1,657.41	2,300.71
CSSA Hire of Event Facilities	50,589.90	24,254.90
CSSA Medical Coverage	13,533.00	5,562.86
CSSA Officials Events	76,833.25	28,877.66
CSSA Teacher Relief	1,500.00	1,151.76
CSSA Travel	16,106.61	4,353.63
CSSA Trophies and Medals	11,023.79	4,443.20
Event Staff	10,884.44	378.00
Gifts and Donations	0.00	521.77
Internet Expense	2,403.18	3,981.73
Legal Fees and Expenses	1,497.89	345.76
Mobile	2,447.96	2,582.64
Mobile App Solution	0.00	1,173.04
Office Supplies	0.00	541.81
Pallet Storage	6,000.00	6,586.00
Payroll Salary Expenses	180,881.42	169,171.33
Postage and Delivery	610.40	206.64
Public Liability Insurance	12,393.43	10,746.37
Stationery	373.09	324.62
Storage	4,527.27	2,836.32
Subscriptions	2,183.60	1,754.54
Superannuation	20,669.31	17,446.70
Telephone Expenses	1,788.88	197.56
Website Hosting	905.36	151.36
Worker's Comp Insurance	1,739.12	4,456.20
Total Operating Expenses	481,635.79	406,868.61
Net Profit	26,477.00	87,292.00

Dashboard

CSSA - Balance Sheet

Balance Sheet

Christian School Sports Association Inc
As at 31 December 2022

Add Summary

	31 Dec 2022	31 Dec 2021
Assets		
Bank		
Cheque Account	200,006.80	159,163.28
Investment Account	60,584.93	60,421.53
Term Deposit 6562	54,253.19	54,090.92
Term Deposit 6570	54,253.19	54,090.92
Term Deposit 6589	54,253.19	54,090.92
Term Deposit 6597	54,288.95	54,126.57
Term Deposit 7346	161,737.14	161,048.21
Total Bank	639,377.39	597,032.35
Current Assets		
Accounts Receivable	7,864.50	(3.00)
Stock Asset	82,655.60	148,131.12
Stock in transit	136,804.75	0.00
Venue Deposits	1,851.89	4,011.76
Total Current Assets	229,176.74	152,139.88
Total Assets	868,554.13	749,172.23

Liabilities

Current Liabilities

PAYG Tax	2,439.00	0.00
Provision Annual Leave (incl Loading)	5,414.24	0.00
Provision for Long Service Leave	76,161.33	70,222.71
Superannuation Payable	2,702.53	5,626.52
Trade Creditors	83,674.03	1,637.00
Total Current Liabilities	170,391.13	77,486.23
Total Liabilities	170,391.13	77,486.23
Net Assets	698,163.00	671,686.00

Equity

Current Year Earnings	26,477.00	87,292.00
Retained Earnings [38000]	671,686.00	584,394.00
Total Equity	698,163.00	671,686.00