

CSSA PRIMARY GENERAL MEETING

25 NOVEMBER 2020

Agenda

- **CSSA Fees 2021 + CIS Admin Levy**
- **CSSA Membership Renewal + Child Safety Policy**
- **COVID Safety Procedures 2021**
 - **Primary State Swimming**
 - **Primary State X-Country**
- **CSSA COVID Safety Plan**
 - **CSSA COVID Safety Officer + Training**
 - **Venue Requirements**
- **CIS Update**

1. CSSA Membership Fees

- Executive Officer Salary & Superannuation
- Office Expenses, mobile phone, Internet
- Computer hardware, software
- Workers Compensation Insurance
- Public Liability Insurance
- Association Liability Insurance etc
- Resolve Consulting Accountants
- Website, CSSA App
- Uniform & Apparel Storage
- Association Storage
- Association Meetings, Travel
- Conferences, Professional Development

2. CIS Admin Levy

- Assistant Executive Officer Salary & Superannuation
- Office Expenses, mobile phone, Internet
- Computer hardware, software
- Workers Compensation Insurance
- Conferences, Professional Development

3. Event Entry Fee

State Carnivals, State Gala Days, CSSA Trials

- User pays system
ie. the cost of the event is covered by the entry fee

CSSA Membership Fees 2021 *per student* *Primary: Yrs 3 - 6* *Secondary: Yrs 7 - 12*

CSSA Schools not CIS Members

- Tier 1: Sydney Metro Schools \$6.84 + GST = **\$7.52** inc GST
- Tier 2: Country Schools 200km OR LESS from Sydney (CBD) \$5.55 + GST = **\$6.10** inc GST
- Tier 3: Country Schools MORE THAN 200km from Sydney (CBD) \$3.07 + GST = **\$3.38** inc GST

No increase from 2020

OR

CSSA Schools which are CIS Members

- Tier 1: Sydney Metro Schools \$6.84 + **\$2.00** + GST = **\$9.72** inc GST
- Tier 2: Country Schools 200km OR LESS from Sydney (CBD) \$5.55 + **\$2.00** + GST = **\$8.30** inc GST
- Tier 3: Country Schools MORE THAN 200km from Sydney (CBD) \$3.07 + **\$2.00** + GST = **\$5.58** inc GST

\$2.00 = CIS Admin Levy

CIS Affiliation Fees Overview

- As of 2019 CIS is a stand alone Association
- The new CIS Constitution states **Schools** are now the **members** not the Association
- As of 2021 CIS will invoice schools directly for Affiliation Fees

CIS Admin Levy

- Only charged to schools that are CIS Affiliated Members
- **2014 – 2020** the **CIS Admin Levy** was added to CIS Affiliation Fees - *see table*
- **2021** – the **CIS Admin Levy** will be added to CSSA Membership Fees

CIS Affiliation Fees	CIS Fee + GST	Admin Levy	Total per student
2014	\$3.25	\$1.95	\$5.20 + GST
2015 3% ↑	\$3.35	\$2.00	\$5.35 + GST
2016 2.5% ↑	\$3.45	\$2.05	\$5.50 + GST
2017 4% ↑	\$3.53	\$2.12	\$5.65 + GST
2018 3% ↑	\$3.67	\$2.10	\$5.77 + GST
2019 3% ↑	\$3.78	\$2.17	\$5.95 + GST
2020 18% ↑	\$4.46	\$1.94 *	\$6.40 + GST
2021 2.5% ↑	\$4.55	\$2.00 *	\$4.55 + GST

* CSSA passed on 2/3rd of the 18% increase

* CIS Admin Levy included in CSSA Membership Fees 2021

Main Menu

Home

Apparel and Uniforms
What is CSSA
Membership
Member Schools
Calendar
Certificate of Currency
Handbook
Policies & Forms
Sports Safety Guidelines
Risk Warning
Convenors
Meetings
Computer Programs
Contact Us

Sports

CSSA Sports
Zone Swimming Dates
Zone Athletics Dates
National CS Games
Primary Results
Secondary Results

CIS

CIS Sports
CSSA Primary Teams
CSSA Secondary Teams
CIS Website & Support

On-line Registration

Primary Term 1
Secondary Term 1
CSSA 2021 Membership
Renewal
Terms and Conditions



Individual Registration

Please enter information in the form below to process registration for event **CSSA 2021 Primary Membership Renewal**.

Sports Coord Name *

School *

Sports Coord Email *

Sports Coord Mobile *

**Primary Yr 3-6 Student
Numbers ***

1. Log into CSSA website using sports coordinator username & password
2. Complete required information ie. February Census student numbers
3. Download Membership Renewal Form – complete & email to EO by 31 March
4. CSSA Membership Fees Tax Invoice emailed to schools in April

Student numbers are based on **February 2021 Census** Numbers. Please confirm numbers with your school Business Manager

REMINDER: Please download **Membership Renewal Form** to be signed by your Principal and emailed to the CSSA Executive Officer Linda Heslehurst by 31 March

Copy & paste link into your browser: https://www.cssa.net.au/images/cssa/handbooks/CSSA_MembershipAgreement_2021.pdf

Back

Process Registration

CSSA Child Safety Policy


This Policy sets out that **Member Schools** and **CSSA** have the **same commitment**, but **different responsibilities** in relation to the safety and wellbeing of children at **CSSA Events** and **Non-CSSA Events**

These responsibilities reflect the fact that **Member Schools** have responsibility for **their students** and are the agencies that the government has determined have a defined role in protecting children.


The role of CSSA is to **support** the activities of **Member Schools** by facilitating interschool sport competition and manage the particular risks associated with these events.

A **CSSA Child Safety Policy Training Module** has been developed to further support schools:

https://www.cssa.net.au/child_protection/index.html#/

 Linda Heslehurst

CSSA Child Safety Policy Training Module

[START COURSE](#) [DETAILS](#) 



INTENDED USE

This Policy document is intended to be provided and made available to:

- all **Member Schools**
- **CSSA Workers, CSSA Volunteers** and **CSSA Contractors** during their employment or engagement with CSSA

CSSA Primary State Swimming Carnival 2021

- Current restrictions: max 500 people – includes competitors, officials & staff
*Restrictions hopefully will ease **HOWEVER** we need to be flexible & prepared for worst case scenario:*

Zone Meet Manager Entries

- Zones submit 3 individual competitors and 3 school-based relays per event as normal
- All entries are Merged and Seeded
- COVID-19 Restrictions will determine how many students can attend ie. max 500 people
 - Individual Events = 2 heats only (16 competitors) and Relays = 1 heat only (8 relay teams)
 - Approx No. Primary Competitors = 372
- If restrictions ease we will be able to run all 3 heats

Current restrictions: max 500 people

- No parent spectators
 - 1-3 competitors = 1 team manager
 - 4-9 competitors = 1 team manager + 1 Official
 - 10-15 competitors = 2 team managers + 1 Official
 - 16-30 competitors = 3 team managers + 1 or 2 Officials
- Schools will need to register team managers & officials on-line before the carnival
 - *Team Managers or Officials can be a nominated parent from the school*
- As restrictions ease parent spectators maybe allowed.
This will depending on Venue Restrictions ie. social distancing requirements

CSSA Primary State X-Country Carnival 2021

- Max 500 people - includes competitors, officials & staff

*Restrictions hopefully will ease **HOWEVER** we need to be flexible & prepared for worst case scenario:*

Primary State X-Country Carnival will be held as a separate event

Date: Friday 28 May 2021

Venue: Sydney International Equestrian Centre

Time: 7:30am – 11:15am 1st Event: 9am

Note: Gates will open for Secondary State X-Country at 11:30am after all Primary Competitors have left venue

- No parent spectators
- Only team managers & course officials allowed to attend - *see [Primary State Swimming for guidelines](#)*
- Cancel walk the course
- No canteen or coffee vans
- CSSA Rep Singlets for CIS – schools order on-line
- As restrictions ease we maybe able to allow parent spectators. This will depending on Venue Restrictions ie. social distancing requirements

CSSA Primary State X-Country Carnival 2021

Primary Program of Events

7.30am Gates open - **Primary competitors only** Submit late changes by 8:30am at Recording Room

8.30am **Primary Officials report to RECORDING ROOM**

8.40am Open in Prayer

8.45am Marshalling for 8/9yr old Girls

9.00am 8/9 years Girls 2km

9.10am 8/9 years Boys 2km

9.20am 10 years Girls 2km

9.30am 10 years Boys 2km

9.40am **Primary Multi-class Athletes** **2km**

9.50am 11 years Girls 3km

10.05am 11 years Boys 3km

10.20am 12/13 years Girls (Primary Only) 3km

10.35am 12/13 years Boys (Primary Only) 3km

11.00am Course Closed

All Primary competitors must depart venue by 11:15am

CSSA Primary State X-Country Carnival 2021

School Based Entries

- Normally schools can enter 4 competitors per event - Total Entries approx. 1500
- Limiting school entries to **2 competitors per event** - Total Entries approx. 1000
- If restrictions are max 1200 which includes competitors, officials & staff we would go over the maximum limit

After much deliberation the CSSA COM agreed that they only way to guarantee numbers was move to zone based entries

Zone X-Country Carnivals in 2021

- Doesn't have to be run at a recognised X-Country course
- Can be held at a school or the local oval during sport time
- Schools enter 4 runners per age group
- Students that don't make it to State have still had an opportunity to compete at a representative level.

Zone Entries – numbers will depend on COVID Restrictions in May 2021

- 6 competitors/event/zone = 384 entries
- 8 competitors/event/zone = 521 entries
- 10 competitors/event/zone = 640 entries
- 12 competitors/event/zone = 768 entries
- 15 competitors/event/zone = 960 entries

CSSA COVID-19 Safety Plan

The CSSA COVID Safety Plan can be downloaded from the CSSA website:

<https://www.cssa.net.au/policies-a-forms.html>

- A COVID Safety Plan must be worked up for all carnivals/events (school/zone/state) based on specific requirements ie:
 - Venue COVID Safety Plan
 - Who is responsible for what?
 - QR check-in
 - Cleaning & maintenance of toilets
 - Current NSW Health Restrictions & guidelines

Schools can adapt the CSSA COVID Safety Plan

- A COVID Safety Officer must attend all CSSA carnivals/events
- COVID Safety Officer online training
<https://www.health.gov.au/resources/apps-and-tools/covid-19-infection-control-training>

CSSA is registered with Service NSW as a COVID Safe Business and have a unique QR code for contact tracing



**Use the Service NSW app
to check in before entering**



**We're helping keep our community safe
with contactless check-in**



It's easy to check in

- 1 Download the Service NSW app
- 2 In the app, select 'COVID Safe Check-in'
- 3 Follow the prompts
- 4 Show a staff member that you've signed in.

CIS Primary Member Schools 2021

Australian CC Marsden Park
Belmont CC
Berowra CS
Calderwood CS
Carinya CS Gunnedah
Carinya CS Tamworth
Cedars CC
Charlton CS
Coast CS
Coffs Harbour CCS
Covenant CS
Dubbo CS
Green Point CC
Greenacre Baptist CCS
Heritage CS
Hinterland CC
HopePoint CS
Hunter CS
Hurstville AS
Illawarra CS

Inaburra
Kuyper CS
Maitland CS
Mamre AS
Moree CS
Mount Annan CC
Mountain View AC
Nambucca Valley CCS
Narromine CS
Nepean CS
Northcross CS
Nth Beaches CS
Norwest CC
Nowra CS
Oran Park AC
Orange CS
Oxford Falls GS
Pacific Coast CS
Pacific Hills CS
Pacific Valley CS

Parkes CS
Penrith CS
Port Macquarie AS
Richard Johnson AS
Richmond CC
Shire CS
Snowy Mountains CS
St George CS
Sth Highlands CS
Summerland CC
Taree CC
The Lakes CC
Toongabbie CC
Tyndale CS
Wagga Wagga CC
Westmead CGS
William Carey CS
Wycliffe CS
Wyong CCS



CIS Membership

- Schools are CIS members NOT CSSA so schools only can effect change at CIS level
- Principal is the school representative so CIS send all communication to your principal. Only the school representative can attend CIS Annual General Meeting and General Meeting. If the Sports Coordinator wants access to the communication and attend CIS meetings either:
 - Request your principal sends all communication on to you OR
 - Request your principal makes you the school representative for 2021
- Schools need to be informed of CIS decisions (CIS & Linda informs schools) and attend CIS meetings in order to keep CIS accountable.

CIS Annual General Meeting: Wednesday 26 May 2021

CIS General Meeting: Wednesday 27 October

Talk to Linda or Amanda for more information



CIS Proposal for Swimming and Athletics 2021

- Introduction of Hills Zone as a new (10th) association (uncontested by members at CIS General Meeting)
- We are working with CIS re the consequences – number of entries per association at swimming and athletics will change.

CIS Website

- Expect rollover to 2021 mid – late December

CSSA Website (CIS Section)

- Expect rollover to follow CIS