

# **CSSA SECONDARY GENERAL MEETING**

THURSDAY 24 NOVEMBER 2022

## **Agenda**

- **CSSA Fees 2023**
- **CSSA Membership Renewal + Child Safety Policy**
- **Changes to Closing Date for State Trials + Gala Days**
- **CSSA Late withdrawal Policy**
- **CSSA Calendar – sports update**
- **CIS Membership 2023**
- **CIS Information**
- **Photographs/Videos of Children – Sports Integrity Australia**
- **Secondary Sports Coordinator 2023 – contact details**

### **1. CSSA Membership Fees**

- Executive Officer Salary & Superannuation
- Office Expenses, mobile phone, Internet
- Computer hardware, software
- Workers Compensation Insurance
- Public Liability Insurance
- Association Liability Insurance etc
- Resolve Consulting Accountants
- Website, CSSA App
- Uniform & Apparel Storage
- Association Storage
- Association Meetings, Travel
- Conferences, Professional Development

### **2. CIS Admin Levy**

- Assistant Executive Officer Salary & Superannuation
- Office Expenses, mobile phone, Internet
- Computer hardware, software
- Workers Compensation Insurance
- Conferences, Professional Development

### **3. Event Entry Fee**

State Carnivals, State Gala Days, CSSA Trials

- User pays system  
ie. the cost of the event is covered by the entry fee

**CSSA Membership Fees 2023**

***Primary: Yrs 3-6***

***Secondary: Yrs 7-12 per student***

***Student numbers are based on ENROLMENT numbers on Friday 24 February 2023***

**CSSA Schools not CIS Members**

- Tier 1: Sydney Metro Schools
- Tier 2: Country Schools 200km OR LESS from Sydney (CBD)
- Tier 3: Country Schools MORE THAN 200km from Sydney (CBD)

$\$6.84 + \text{GST} = \mathbf{\$7.52}$  inc GST

$\$5.55 + \text{GST} = \mathbf{\$6.10}$  inc GST

$\$3.07 + \text{GST} = \mathbf{\$3.38}$  inc GST

**No increase from 2022**

**OR**

**CSSA Schools which are CIS Members**     ***\$2.00 = CIS Admin Levy***

- Tier 1: Sydney Metro Schools
- Tier 2: Country Schools 200km OR LESS from Sydney (CBD)
- Tier 3: Country Schools MORE THAN 200km from Sydney (CBD)

$\$6.84 + \mathbf{\$2.00} + \text{GST} = \mathbf{\$9.72}$  inc GST

$\$5.55 + \mathbf{\$2.00} + \text{GST} = \mathbf{\$8.30}$  inc GST

$\$3.07 + \mathbf{\$2.00} + \text{GST} = \mathbf{\$5.58}$  inc GST

**No increase from 2022**

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Sports

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CIS

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- CSSA Secondary Teams
- CIS Website & Support

On-line Registration

CSSA 2023 Membership Renewal





# Christian Schools Sports Association

ABN: 96 059 090 366

Individual Registration

Please enter information in the form below to process registration for event **CSSA 2023 Secondary Membership Renewal.**

Sports Coord Name \*

School \*

Sports Coord Email \*

Sports Coord Mobile \*  

Secondary Yr 7-12  
Student Numbers \*

Student numbers are based on **ENROLMENT** numbers on Friday 24 February 2023. Please confirm numbers with your school Business Manager

REMINDER: Please download **Membership Renewal Form** to be signed by your Principal and emailed to the CSSA Executive Officer Linda Heslehurst by 31 March

Copy & paste link into your browser: [https://www.cssa.net.au/images/cssa/handbooks/CSSA\\_MembershipAgreement\\_2023.pdf](https://www.cssa.net.au/images/cssa/handbooks/CSSA_MembershipAgreement_2023.pdf)

## CSSA Child Safety Policy

This Policy sets out that **Member Schools** and **CSSA** have the **same commitment**, but **different responsibilities** in relation to the safety and wellbeing of children at **CSSA Events** and **Non-CSSA Events**

These responsibilities reflect the fact that **Member Schools** have responsibility for **their students** and are the agencies that the government has determined have a defined role in protecting children.

The role of CSSA is to **support** the activities of **Member Schools** by facilitating interschool sport competition and manage the particular risks associated with these events.

A **CSSA Child Safety Policy Training Module** has been developed to further support schools:

[https://www.cssa.net.au/child\\_protection/index.html#/](https://www.cssa.net.au/child_protection/index.html#/)



Linda Heslehurst

# CSSA Child Safety Policy Training Module

START COURSE

DETAILS ▾



## INTENDED USE

This Policy document is intended to be provided and made available to:

- all **Member Schools**
- **CSSA Workers, CSSA Volunteers** and **CSSA Contractors** during their employment or engagement with CSSA



### **Closing Date for State Gala Days + Trials**

- The **closing date** will be moved back **2 weeks** prior to a State Gala Day / Trial.
- This will give schools more time to book buses etc after the draw has been sent out.
- Please ensure you have **permission** to enter teams/individuals before you complete the on-line registration form.
- If for some **unforeseen circumstance** you have to withdraw your registration **BEFORE** the **closing date** please contact me ASAP – ***no withdrawal fee will apply***

### **CSSA Late Withdrawal Policy**

- There has been a substantial increase in the number of schools withdrawing teams after the closing date.
- This is costing the association money as officials/venues have been booked based on team entries.
- It also affects the draw and schools attending ie. schools play less games due to an unexpected bye.
- **WITHDRAWAL PENALTY FEE:** Any team withdrawing **after the closing date** will be charged the entry fee.
- **ADDITIONAL LATE WITHDRAWAL PENALTY FEE:** Once the **draw has been published** an additional late penalty fee of 50% of the entry fee maybe incurred.

## CSSA Secondary State 15&U and Open Cricket KO Competition

**Current rules** state that students can only play in **one division** ie. 15&U or Open division - not both division

- The 15&U competition is running well **HOWEVER** schools are struggling to field teams in the **Open competition** particularly if students are sick and they have a 15&U team also entered in the competition.
- This has lead to quite a number of forfeits this year as schools can't field a team
- Next year schools will be forced to enter only one team in either the 15&U or Open division which ultimately means less students are having the opportunity to play cricket
- **Recommendation:**
  - Allow students to play in both the 15&U and Open divisions
  - **Option 1** - **UNLIMITED number players** "Schools Discretion"
  - **Option 2** - **LIMITED NUMBER of players** ie. 3 or 5 players



### **CSSA Secondary State Touch Football 2023**

- Friday 31 March 2023
- Penrith Touch Football Fields – The Kingsway, Werrington
- Zone Team Based
- CSSA Trials for CIS

### **Christian Schools Sports Leadership Summit 2023**

- **Proposed date** for the Leadership Summit is **Friday 20 October 2023 - Term 4 Week 2**
- Please let me know if this date works for you as I am very aware that this year's date (Term 4 Week 6) was not ideal for many schools due to end of year functions/activities etc.



### **CIS Affiliation Fees 2023 + Sports Fees**

- Proposed Fees were passed at the CIS General Meeting – Affiliation Fees \$5.37 inc GST per enrolment which is a 6% increase
- Sport Fees \$26.17 inc GST per participant – 2% increase

### **CIS Athletics 2023**

- Primary & Secondary will both be conducted on Tuesday 19<sup>th</sup> September 2023 at SOPAC Athletics Centre
  - Primary (day)
  - Secondary (twilight)

### **CIS Website**

- Expect rollover to 2023 mid – late December
- If you have any issues make sure you check the instructional video OR the FAQ page on the CIS website

### **CSSA Website (CIS Section)**

- Expect rollover to follow CIS

### **CIS Committees 2023**

- Committee Representative OR Levy of \$450



### **CIS Membership**

- Schools are CIS members NOT CSSA so schools only can effect change at CIS level
- Principal is the school representative so CIS send all communication to your principal. Only the school representative can attend CIS Annual General Meeting and General Meeting. If the Sports Coordinator wants access to the communication and attend CIS meetings either:
  - Request your principal sends all communication on to you OR
  - Request your principal makes you the school representative for 2023
- Schools need to be informed of CIS decisions (CIS & Linda informs schools) and attend CIS meetings in order to keep CIS accountable.

**CIS Annual General Meeting:** Wednesday 31 May 2023

**CIS General Meeting:** TBC

*Talk to Linda or Amanda for more information*

# PHOTOGRAPHS OF CHILDREN

To ensure the protection of a child's image and identity, it is essential that:

- the respective parent or guardian has provided prior written approval for any photographs to be taken or video footage to be captured
- the context of the photo or video is directly related to participation in your sport
- the child is appropriately dressed and posed
- the image or video is taken in the presence of other personnel.



## DON'T

Take photos or videos of children for personal use.

Take or store images of children involved in your organisation on personal devices.

Distribute or publish photos or videos for official purposes (annual report, website, social media) without permission from the child's parent/guardian.

Forward, share or send on any photos or videos of a child.

Send photos or videos of a child, directly to a child, or to another person.

## DO

Ensure the context in which you are taking photos or videos of children is directly related to their participation in your sport and will only be used for official purposes.

Obtain permission from the child's parent/guardian before taking any photos or videos.

Store images (digital or hard copy) in a way that prevents unauthorised access by others.

Make sure images (digital or hard copy) are destroyed or deleted as soon as they are no longer required.

Speak up if you see someone acting suspiciously.



## Secondary Sports Coordinator 2023

- Please check the CSSA website: **Member Schools – Secondary Schools** that **contact details** are **correct**

<https://www.cssa.net.au/member-schools/secondary-schools.html>

- **Please let me know if there will be a new Secondary Sports Coordinator in 2023**

They will need to be added to the:

- **Email Contact List (MailChimp)** – if you don't receive the CSSA Weekly sent out 5am Monday morning please check your junk/spam folders, especially when your school updates their server etc.
- **Create a CSSA Login Account** – to nominate individuals/teams for CSSA State GD's & Trials.
- **Update CSSA website contact details**